



Forrest City Public Library Minutes – January 6, 2025

I. CALL TO ORDER – 4:45

II. ROLL CALL

LINDSAY HODGES, CHAIRPERSON
KAREN HODGES
JEANETTE JENKINS
EVELYN SMITH
SANDRA WRIGHT

III. MOTION TO APPROVE MINUTES – Meeting called to order, and it was motioned by Sandra Wright and seconded by Jeanette Jenkins to approve minutes from the special called meeting in October. Motion carried. It was motioned by Jeanette Jenkins and seconded by Sandra Wright to approve minutes from the meeting in November 2024. Motion carried.

IV. REPORTS OF COMMITTEES

- a. **FINANCIALS** –It was motioned by Jeanette Jenkins and seconded by Karen Hodges to accept the financials as presented, motion carried,

V. UNFINISHED BUSINESS

- a. **AMPHITHEATER SITE PLAN DISCUSSION- ECOLOGICAL DESIGN GROUP, INC.**– Martin Smith, Ecological Design Group (EDG), and his team attended in person and via Zoom. Projected costs, cuts and changes to the pavilion, playground equipment, fence, sidewalks, and lights on poles were discussed. It was agreed that EDG would present the changes to the contractor and get new pricing, which should be closer to the projected budget.
- b. **LAND PURCHASE UPDATE** – The seller is still waiting for the insurance company to pay a property damage claim.

VI. NEW BUSINESS

- a. **FY24 TRUSTEE REPORT**- Harris presented the 2024 Trustee’s Report. Motioned by Sandra Wright and seconded by Evelyn Smith to accept the trustee’s report as presented, motion carried.
- b. **DIRECTOR’S JOB DUTIES** – Harris reported that most library directors in the state perform the duty of secretary at library board meetings. Motioned by Sandra Wright and seconded by Evelyn Smith to add board meeting secretary to the library director’s job duties.

VII. ANNOUNCEMENTS/CORRESPONDENCE

- a. **DIRECTORS REPORT** –Arlisa reported that the VITA (Volunteer Income Tax Assistance) program will begin on January 27, 2025.

VIII. ADJOURNMENT next meeting March 10, 2025

By _____

Minutes approved on _____

Lindsay Hodges, Chairperson

Minutes prepared by Arlisa Harris on March 1, 2025