



Forrest City Public Library Minutes - May 15, 2023

- I. **CALL TO ORDER – 4:45**
- II. **ROLL CALL**
 - LINDSAY HODGES, CHAIRMAN
 - KAREN HODGES
 - JEANETTE JENKINS
 - EVELYN SMITH
 - SANDRA WRIGHT
 - ARLISA HARRIS
- III. **MOTION TO APPROVE MINUTES** - Motion to approve the minutes by Jeanette Jenkins and seconded by Evelyn Smith. Motion carried unanimously.
- IV. **REPORTS OF COMMITTEES**
 - a. **FINANCIALS** – Memorial account, no change since April. Checking account statement from City Clerk is available at this time. Motion to approve the Financial Statement as presented was made by Evelyn Smith and properly seconded by Jeanette Jenkins.
 - b. **PROGRAMS & SERVICES** – PBS was in Library on May 8, 2023. 17 children and 18 adults attended the event.
 - c. **VITA** – Report is for past 3 years. Actual number for 2022 is 247. Library had 3 volunteers this year.
- V. **UNFINISHED BUSINESS**
 - a. **SB81/ACT 372** – SB81 is an ACT as of August 1, 2023. AR State Library is working on guidelines to distribute to local libraries. Arlisa will send info via email before the July meeting.
 - b. **OUTDOOR RECREATION MATCHING GRANT** – Final draft guideline is not complete at this time. Arlisa will meet with City Council during their June to work on grant information. This is a matching grant.
- VI. **NEW BUSINESS**
 - a. **2023 SUMMER READING PROGRAM SCHEDULE** – Presented by Sheila Gracey.
 - b. **REQUEST TO INCREASE CREDIT CARD LIMIT** – Arlisa asked for an increase in the credit card limit for the VISA ending in 6679 with 1st National Bank of Eastern Arkansas to \$2500. Library make purchases from Amazon but the current limit does not always cover purchases. Motion to approve increasing credit card limit to \$2500 was made by Jeanette Jenkins and properly seconded by Evelyn Smith. Motion carried unanimously.
 - c. **ST FRANCIS COUNTY GIVING TREE ENDOWMENT AND THE ARKANSAS COMMUNITY FOUNDATION GIVING TREE ENDOWMENT-** Library received two grants (matching grants) in the amount of \$500 each in April.
 - d. **ALA GRANT – FOSTERING DIGITAL ACCESS (ROUND 2)** – Library received first part of this grant in 2021. Grant includes \$2000 stipend, five laptops and extends internet on hotspots for an additional two years.

- e. **ALA GRANT- LTC ACCESSIBLE SMALL AND RURAL COMMUNITIES -**
Received \$10,000 grant for programming on accessibility. Grant was written on autism. Several autistic children attend programs but are not as involved as we would like. This grant will partner with Arkansas Autism Resources and Outreach Center, (non-profit group) from Little Rock. Several Workshops will be held at the library.
- f. **COMMUNITY WEB GRANT – INTERNET ARCHIVING** – Grant amount is \$2000 to be used to learn how to archive. One day training is mandatory to qualify for grant.
- g. **ALA CONFERENCE, CHICAGO, JUNE 22-27, 2023** - Attendance is mandatory to qualify for the grant and travel expenses are included.
- h. **GRANT REVIEWER – ALA COMMUNITY CONNECT: FOSTERING DIGITAL ACCESS** – Arlisa will receive \$150 for participating.
- i. **TRUSTEES TRAINING DATE** – May 31, 2023

VII. ANNOUNCEMENTS/CORRESPONDENCE

VIII. ADJOURNMENT - 5:32

Minutes approved on _____

By _____
Lindsay Hodges, Chairlady